

Request For Reimbursement
BSA Troop 96
(Requestor Fills In This Section)

Date Of Request: _____

Event/Function Request is For: _____

Was prior approval obtained from the Committee ? Y N

Person Requesting: _____

Amount Of Check: \$ _____

Purpose: _____

Signature of Requestor: _____

NOTE: If item has already been purchased, please attach a receipt to this form. Otherwise, Provide a receipt as soon as possible after purchase. Failure to provide a receipt will result in a denial of reimbursement as requested.

For Gasoline reimbursements :

Mileage Traveled: _____ (Minimum distance allowed is 20 miles)

Scouts Transported : _____

(Minimum number of scouts transported allowed is 3)

Is your vehicle carrying scout/Troop Equipment ? Y N

Did you pull a Troop Trailer (Cargo / Canoe) ? Y N

TREASURER USE ONLY

Date Issued : _____

Check # : _____