

## TROOP 84 Advancement Procedure

### Rank Advancement

- 1) Scouts are responsible to contact the various Merit Badge Counselors and leaders to work with them on advancement. Scouts must use the buddy system. Summer camp is one of many excellent times to earn many merit badges and advancement.
- 2) Scouts are responsible to have the Scoutmaster/Assistant Scoutmaster or Merit Badge Counselor sign off the requirements in the Scout's Handbook.
- 3) Once requirements are signed off, Scouts must see the Advancement Chairman to have the requirements recorded on their troop records.
- 4) When a Scout has finished the all requirements for advancement, he will inform the Scoutmaster at the scout meeting that he is ready for his Scoutmaster Conference.
- 5) Scoutmaster Conferences will not be done on the night of the Board of Review. Plan ahead! The Scoutmaster Conference is an oral interview of the Scout to ascertain that he is ready for advancement.
- 6) The Scout will attend the Scoutmaster Conference in class A uniform (official scout shirt with neckerchief) and present his Scout handbook for review.
- 7) When the Scoutmaster is satisfied that the Scout is ready for advancement, the Scoutmaster will sign and date the Scout's Handbook in the proper location.
- 8) The Scoutmaster will notify the Troop Committee and Advancement Chairman of the scout's readiness for the Board of Review. See the Troop Calendar for scheduled Board of Reviews.
- 9) Scouts are responsible to make sure they have all the above steps accomplished and they confirm with the Troop Committee Chairman they are scheduled for a Board of Review. This way we do miss anyone.
- 10) The Scout will attend the Board of Review in class A uniform and present his Scout Handbook for review. The Board of Review is an oral interview of the Scout to ascertain that he is ready for advancement and find out how his scout adventure is progressing.
- 11) When the Board of Review is satisfied that the Scout is ready for advancement, the Troop Committee Chairman will sign and date the Scout's Handbook in the proper location.
- 12) The Troop Committee Chairman will complete the Unit Advancement form and turn the form over to the Troop Advancement Chairman who will record the advancement in the Troop's records. The Advancement Chairman will then obtain all necessary badges and rank cards prior to the next Court of Honor. No Scout, regardless of rank or age, will argue, ridicule, or harass any other Scout.